

# TEACH MISSISSIPPI INSTITUTE

## SPRING 2023 INFORMATION GUIDE

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THE UNIVERSITY of  
**MISSISSIPPI**  
Professional Development and Lifelong Learning

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## Alternate Route General Information

### Overview of Mississippi Alternate Route

HTML version of this page: [www.mdek12.org/OTL/OEL/Alternate](http://www.mdek12.org/OTL/OEL/Alternate)

- **Teach Mississippi Institute (TMI)** – This is the category that contains the TMI Online program.
- **Master of Arts in Teaching Alternate Route (MAT)** – Twelve programs, each overseen by its offering university.
- **American Board for the Certification of Teacher Excellence (ABCTE)** – One program, though it requires additional third party interaction with a MAT program or other.

Completing an **Alternate Route** program is a required step for an individual who holds a bachelor's degree (non-education) and would like to transition into teaching but lacks the certification or license. Currently there are three methods to obtaining certification through the Alternate Route. The Alternate Route Teacher programs are listed above.

These are the steps you need to take for alternate route certification:

1. Decide what subject and age level you want to teach. This decision will help you choose which alternate route program will work for you.

2. All programs require testing:

- Praxis Subject Assessment in the area you want to teach
- 3.0 GPA -or- 21+ ACT equivalent -or- achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators (hereafter Praxis Core) examination
- Each program offers specific subject areas

3. You need to choose an alternate route program. Many candidates choose a program based on these criteria:

- geographical location of the program
- subject areas offered
- cost and time commitment
- internship requirements
- grade level

- your personal academic skills and professional background

4. Once you have successfully completed your testing you must enroll in an alternate route program and complete the required training and coursework. You will then be ready to apply for your initial alternate license by submitting to the Office of Educator Licensure a completed licensure application, an official transcript showing a bachelor's degree (non-education), your original Praxis scores and proof of alternate route enrollment.

5. The internship is your first full year of teaching at a Mississippi Department of Education (MDE) accredited school (in TMI, that is concurrent with your enrollment in TMI 2). Mentoring will be provided during the internship. You will be paid based on your bachelor's degree status as a first year teacher. The license held during the internship is provisional (good only in Mississippi and is non-renewable).

6. Upon completion of the internship, you are ready to apply for your five-year standard teaching license.

**Note: The alternate route for Elementary Education is available only through a MAT program (full degree completion required to secure the K-6; partial completion can lead to the 4-6 endorsement). To upgrade the 7-12 SPED endorsement to K-12 SPED, you must pass the MS Foundations of Reading exam.**

# Teach Mississippi Institute General Information

## Available Subjects, Exam Requirements, and Commitments

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

Teach Mississippi Institute (TMI) is an MDE-accredited alternate route program for college graduates seeking certification to teach in Mississippi (a full list of subject areas and grade levels is included in the Testing Requirements section). It is broken into two components, TMI 1 (Module A and Module B) and TMI 2, both of which are taught online. TMI requires some comfort with online learning as well as self-motivation and inquisitiveness.

### Requirements for Admission

In order to be eligible to apply for admission to TMI 1, you must meet three requirements:

- Have a bachelor's degree in an area that does not lead to teacher certification (or be in your final semester before degree completion)
- Have a 3.0 overall undergraduate GPA –OR– have a 3.0 GPA on your last 60 credit hours (any level) -or- passing scores on the Praxis Core examination -OR- an ACT composite score of 21 (or SAT equivalent). See Testing Requirements section of this brochure for additional information on Praxis or ACT.
- Have a passing Praxis Subject Assessment (formerly Praxis II) in a subject area the candidate wishes to teach. The list of Praxis exams TMI can accept, along with the specific score requirements for each exam, can be found in the Testing Requirements section.

### Available Initial Subject Areas

- TMI accepts all K-12 Praxis Subject Assessments approved for initial Alternate Route certification: Art, Chinese, French, German, Health, Latin, Library/Media, Music, Physical Education, Spanish, and Special Education.
- TMI accepts all 7-12 Praxis Subject Assessments approved for initial Alternate Route certification: Biology, Business Education, Chemistry, Economics, English, Family and Consumer Science, Marketing Education, Mathematics, Physics, Social Studies, and Speech

Communications.

- TMI **cannot accept** the 4-6 Elementary Education, nor the K-6 Elementary Praxis Subject Assessments. Only certain MAT programs may accept this endorsement area (cannot be added on without completion of a MAT program).
- Additional endorsements can be added to both the three-year license received after TMI 1 and the standard five-year license received after TMI 2. For more information on supplemental endorsements to a teacher license, visit [this MDE Webpage](#).

### Geographical, Financial, and Time Commitments

- TMI coursework is online. Your internship will be your first teaching position (paid as first year teacher, bachelor rate). Only live seminars may require travel to specific locations on specific days (due to COVID, we will continue to offer Zoom options in addition to live).
- TMI Online is a **non-credit certification program**; candidates are not enrolled in graduate courses. As such, TMI has a lower tuition. TMI 1 is \$1,500 (\$750 per module) and TMI 2 is \$1,300.
- Candidates should be prepared to commit 6 hours per week to TMI.
- TMI Online is a non-credit certification program. This means no college credit is awarded for course completion (please note that you will never need to request a transcript from The

## Teach Mississippi Institute General Information, cont.

### Internship, Credit, Salary, and License vs. Endorsement

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

University of Mississippi for your TMI coursework, as no credit will be listed). The benefit of being a non-credit program is that our program is less costly than a college credit-based program. The drawback of a non-credit program is that because the program does not provide college credit, candidates are not eligible for FAFSA-based student aid (loans) through The University of Mississippi.

### License vs. Endorsement?

- A teaching **license** allows a candidate to be employed as a teacher. A license is not subject specific, rather the subjects a candidate can teach are listed on the license as endorsements. To get a license, a candidate must have the following: a bachelor's degree from an accredited college/university, a recommendation from a teacher education program or alternate route program (such as TMI), passing Praxis Core (or ACT/SAT replacement), and a passing Praxis Subject Assessment in an initial license area (listed in the testing information of this document).

- **Endorsements** are listed on an educator's license, these are the subjects and grade levels an educator can teach. The initial endorsement will be in the subject area corresponding to the Praxis Subject Assessment the candidate passed to become licensed. Adding additional endorsements can be added using college credit (18 hours, "C" or higher, in an endorsable area), Praxis Subject Assessments, or by recommendation. For more information (including lists of acceptable Praxis exams and acceptable coursework), visit the [Supplemental Endorsement page on the MDE website](#).

- In order to teach a course, an educator must have a license, and at least one of the

endorsements required to be the teacher of record for the course. Endorsement names are not directions, just a name. For example, an educator with the "181" endorsement will see "Biology (7-12)" listed on their license. With the 181 endorsement, that educator can teach any biology course in grade 7-12, any science elective grade 7-12 (i.e. physical science), and 5th or 6th grade science (not limited to just "7-12 biology courses"). Visit this [MDE Webpage to use the Endorsement Codes Search Portal](#) to view for courses associated with specific endorsement codes (or vice versa).

### Internship Requirement

All alternate route programs require an internship. In TMI, the internship is associated with the full-time job that you must secure in order to enroll in TMI 2. Any MDE-accredited public or MDE-accredited private school is allowed (no limit on distance from UM campus). Candidates must teach a full academic year at an MDE accredited school in order to be eligible for the standard, renewable (5-year) license. Enrollment in TMI 2 is concurrent with candidate's employment as a teacher.

### Critical Shortage Areas

The critical shortage subject areas in Mississippi are math, science (biology, chemistry, and physics), foreign language (French, Spanish, and German), and special education. As these are the subject areas in the highest demand by Mississippi school districts, candidates with endorsements in these areas will have greater employment opportunities. The phrase "Critical Shortage Area" also applies to 48 school districts across the state that have difficulty filling all

## Teach Mississippi Institute General Information, cont.

### Field Experience, Shortage Areas, and Job Search Assistance

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

positions (these districts are primarily in rural areas, thus a smaller population from which to find staff). Seeking employment in one of these districts may entitle you to moving assistance and home buying/closing cost assistance.

### Job Search Assistance

The goal of the Mississippi Teacher Center (MTC) is to connect Mississippi school districts with a pool of certified prospective teachers. Educators can submit information into a database of prospective teachers and access district job vacancies. The MTC also maintains the list of critical subject shortage areas and districts. For more information on critical shortage areas and Job Search Assistance page of the MDE website at [THIS LINK](#).

### Salary Information

- The salary scale is available at: [THIS LINK](#)
- Once candidate is issued the five-year standard license, higher degrees can be recognized (master's degree = AA pay, specialist = AAA pay, doctorate = AAAA pay). At that point, candidates also begin moving up the salary scale. Each year of teaching experience increases salary. When setting position on the salary scale, district has the option of accepting previous teaching experience, in-state or out-of-state, public or private.

# Teach Mississippi Institute Course Information

## Overview of TMI 1 and TMI 2 Courses

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

**TMI 1** is composed of two modules. Module A includes classroom management and course planning and instructional methodologies. Module B is an introduction to special education and the diverse learner. During the course, candidates will be required to participate in online discussions, take weekly quizzes, and submit weekly written assignments or lesson plans. Candidates should anticipate spending 6 to 8 hours per week on the course.

**In addition to completing all coursework, candidates are required to:**

- **Attend mandatory orientation**
- **Attend other Zoom meetings as required**
- **Prior to admission provide proof of non-education bachelor's degree from a regionally or nationally accredited institution of higher learning** (certain international institutions may not be acceptable)
- **Prior to admission provide passing scores on the Praxis Core** (or 21 ACT/SAT or 3.0 GPA replacement) **to accompany the passing Praxis Subject Assessment you submitted for admission**

Upon completion of TMI 1, candidates are recommended to the Mississippi Department of Education for a temporary, non-renewable teaching license (valid for up to three years, depending on initial date of certification). Additional endorsements may be added to the license. Only after a candidate has secured a teaching position at a MDE accredited public or private school, he or she may then join TMI 2.

**TMI 2** is a 13-week (11-unit) online course taken during the first, second, or third year of employment. TMI 2 is the internship/indoctrination portion of the program. The format of the TMI 2 course is similar to TMI 1 in

that candidates will participate in online coursework, however this component includes visits from a site supervisor at your school to observe you teaching.

**In addition to coursework, candidates are required to:**

- **Attend two live classroom management seminars**
- **Work with a site supervisor who serves as a mentor and completes evaluations on candidate progress**
- **Complete a one (academic) year "internship" in a MDE accredited school.**

Upon completion of TMI 2, candidates are recommended to the Mississippi Department of Education for a five-year standard, renewable teaching license. Reciprocity with other states and upgrading license (higher degree) is not available until this point.



## Teach Mississippi Institute Course Information, cont.

### After TMI 1, TMI 2 Enrollment and Information

HTML version of this page: [tmi.olemiss.edu/admission2.html](http://tmi.olemiss.edu/admission2.html)

#### Applying for License

After completing TMI 1 a candidate is eligible for a three year, non-renewable Mississippi license (license “years” end June 30 each year, so license is good from issue date to June 30, then two more full years). Once finished, TMI will email license application instructions via email to the candidate.

#### Does TMI assist with job placement or recommendations?

No, not directly. Included in the materials sent to candidates upon completion are instructions on accessing existing MDE employment resources, including job postings and getting added to the database of available teachers. TMI staff cannot write letters of recommendation for candidates. Candidate should rely upon instructors/school officials who observed him/her during field experience for recommendations. TMI can write letters of good standing or completion that detail enrollment or completion of the TMI program to assist in the job search while the MDE is reviewing you application.

During TMI, candidates will have the option to participate in a career services course to improve their resume, cover letter, social media, and interview skills. For additional resources, visit the MDE Job Search Assistance page at:

[www.mdek12.org/OTL/OTC/job](http://www.mdek12.org/OTL/OTC/job).

#### Who is eligible to enroll in TMI 2?

TMI 1 completers holding the temporary license, once employed by a MDE accredited public or private school, may enroll in TMI 2. Candidates who have previously completed the first component of another MDE approved alternate route program, cannot transfer directly into TMI 2 (must begin with TMI 1).

#### How do I enroll in TMI 2?

The first step in enrolling in TMI 2 is to secure a

teaching position at a MDE accredited public or private school. Once employed, a candidate may sign up for the next session of TMI 2 by completing an enrollment link to provide employment information. The link to this web form is included with TMI 1 completion materials and is posted on the TMI website.

#### TMI 2 Internship

In order to receive a standard five-year renewable Mississippi teacher’s license, a candidate must complete a teaching internship. For candidates seeking licensure through TMI, the internship is the teaching position secured with the license obtained from TMI 1.

#### TMI 2 Completion

Successful completion of the TMI 2 course and concurrent completion of a year of employment at a MDE accredited public or private school (the internship) allows for a recommendation for the standard, renewable (five-year) Mississippi teacher’s license.

## Teach Mississippi Institute Course Information, cont.

### Program Cost, Financial Aid, and Payments

HTML version of this page: [tmi.olemiss.edu/costs\\_financial\\_aid.html](http://tmi.olemiss.edu/costs_financial_aid.html)

Listed below are the cost breakdowns of each component as well as some additional alternate route expenses you should be prepared to cover. The referenced “payment dates” will be listed on a candidate’s acceptance letter, along with a third payment option.

### TMI 1 2023 Fees and Payment Dates

#### Standard Payment Option (\$750 per module)

- \$50 due with Application
- \$200 due one week before orientation to hold your spot
- \$500 due on or before orientation
- Student switched to Deferred Payment Option if balance is not \$0 by orientation.

#### Deferred Payment Option (\$800 per module)

- \$50 due with Application
- \$200 due at orientation
- \$275 due on second payment date
- \$275 due on third payment date
- \$20 late fee (added monthly to payment due if not paid by the deadline)

- \$35 returned check fees
- \$150 extension fee (if needed, for candidates not finished with Praxis/ACT by a certain date)

### Additional Expenses Not Included in TMI Tuition

- Textbook (TMI 1 between \$50-\$100, TMI 2 between \$75-\$125)
- \$46 ACT (National Test Date, no writing section)
- \$150 Praxis Core Combined test (all 3 sections)
- \$90 Praxis Core (individual subtest in math, writing, or reading)
- \$130 to \$170 Praxis Subject Assessment (price varies by exam)
- \$40 castlebranch.com fee (the background check TMI uses, see background check section for substitution information)
- Transportation to and from your field experience site
- Internet Access (this is an online program, you are expected to check emails daily and spend between 6 and 8 hours per week on the course)

### Financial Aid Options

TMI is a non-credit/non-degree seeking program. Federal financial aid (i.e. student loans, GI Bill funding, etc.) WILL NOT cover the tuition and fees of our program. TMI does not offer program financial aid, but we do offer payment plans. Additionally, we can accept aid on your behalf from third parties. Recent candidates have used funds provided by their school districts, local scholarship foundations, Americorps, workforce retraining funds from WIN Job Center, etc.

### TMI Fee Payment Information

Both TMI 1 and TMI 2 candidates will make their payment(s) online. Instructions for accessing the payment system will be included on page two of each TMI 1 and TMI 2 acceptance letter.



## Alternate Route Required Testing

### Praxis Overview, Institutional Codes, Dates, and Locations

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

To enter TMI 1, all candidates must submit passing scores on the Praxis Core (or 3.0 GPA or ACT/SAT replacement) and provide a passing Praxis Subject Assessment from this document. Below is general information about these exams, including where to go to sign up, score recipient codes you enter during registration, and substitutions allowed by MDE (for Praxis Core).

### Replacements for the Praxis Core Exam

If you have a 21 composite score on the ACT (or SAT equivalent), you are exempt from taking the Praxis Core. If you do not have the ACT/SAT score, but your overall undergraduate GPA or your last 60 hour GPA is above 3.0, you are exempt from taking the Praxis Core.

TMI can accept scores listed on an official high school transcript (sent directly from the school) or official electronic scores (**ACT Code 1432**).

Candidates may take or re-take the ACT instead of the Praxis Core. ACT is more cost-effective, but more difficult for most candidates. Candidate must take the ACT on a national test date and does not need to sign up for the Writing section (just the standard ACT: English, Math, Reading, and Science sections).

### Praxis: General Information

The Praxis Core Academic Skills for Educators (referred to as Praxis Core) and the Praxis Subject Assessment (previously known as Praxis II) exams are offered through ETS (Educational Testing Services). The primary website for Praxis is: [www.ets.org/praxis](http://www.ets.org/praxis) The page dedicated to exams approved by the Mississippi Department of Education is: [THIS LINK](#) (Please note that list includes exams used for undergraduate program completion, as well as exams used for supplemental endorsements; not all exams lead to licensure.) Alternate route candidates must take one of the Praxis Subject Assessments specifically approved for licensure. A list of the exams that can be used by TMI is on our website and in this document.

### Praxis: Attending Institution and Designated Score Recipients

When registering for any Praxis exam, you will be prompted to provide an attending institution (where training is being done) and designated score recipients (where your Praxis score report is sent). Enter the **TMI institutional code 1806**, into these sections. If you are taking a Praxis exam outside of Mississippi (or online using the “Praxis at Home” testing option), you should include the **MDE institutional code 7599**, in the score recipient section. You may enter up to four institutional codes during Praxis registration for free. Failure to enter the institutional codes during registration leads to spending additional funds sending score reports at a later time.

Your score report will be posted to your “My Praxis Account” section of the Praxis website. The score report is made available to you in the form of a locked PDF. Be sure to save the locked PDF score report before it is removed from the ETS portal (about a year after testing). TMI can accept the emailed PDF as an official score report.

### Praxis: Testing Windows and Additional Attempts

The Praxis Core is given on a continuous basis. That means if the testing center is open, it is offering Praxis Core testing (though COVID protocols may be affecting the number of seats available for each time slot). Many Praxis Subject Assessments are also offered on a continuous basis. However, some are offered in testing windows. This means there are only certain dates available to sign up for an exam. Visit [THIS LINK](#) to find out when an exam is available.

## Alternate Route Required Testing, cont.

### Praxis Registration, Scores, and Replacement

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

The Praxis Core, or individual sections of the Praxis Core, can only be taken once every 21 days. The Praxis Subject Assessment can be taken only once in any single testing window.

#### Praxis: Testing Locations

With few exceptions, Praxis exams are offered as computerized exams at testing centers –OR– if candidate meets certain equipment qualifications, he/she may be able to register to take the exam with an online proctor from home computer. Click [THIS LINK](#) to find out more about the testing at home option or to find the closest testing center.

#### Praxis Scores

Test results become available 10-16 business days after a testing window closes (not 10-16 business days after taking the exam). Score reports are posted to candidates' ETS account first, normally about a week before any institution (such as the MDE or TMI) is permitted access. The score report can be saved from the candidate's ETS account as a "locked PDF." This score report is both the candidate's copy, and if emailed as a "locked PDF," can be used as an official score report. Candidates should be sure they save the file as it will disappear from their ETS account page after one year.

#### Supplemental Endorsement Page

The Mississippi Department of Education maintains a list of supplemental endorsements (additional endorsements added after initial licensure) that can be added to a valid license through additional testing, college hours, or program completion. Visit this page of the MDE website to access the documents:

[www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license](http://www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license)

#### Praxis Core

Praxis Core (or ACT/SAT replacement) is required of all candidates for licensure. To take all three sections in one sitting, use **Test Code 5752**. Click the "Content Area" name to access the ETS

Preparation page dedicated to that exam.

Content Area	Test Code	Min. Score
<a href="#">Reading</a>	<b>5713</b>	<b>156</b>
<a href="#">Writing</a>	<b>5723</b>	<b>162</b>
<a href="#">Mathematics</a>	<b>5733</b>	<b>130</b>

## Alternate Route Required Testing, cont.

### Overview of Licensure Exams and Replacements

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

### Praxis Subject Assessment

A passing score on at least one of the Praxis Subject Assessments from the list below is required for admission to TMI and for licensure. Click the "Subject Area" name to access the ETS Preparation page dedicated to that exam.

Subject Area	Test Code	Min. Score
<a href="#"><u>Art (K-12)</u></a>	<b>5134</b>	<b>158</b>
<a href="#"><u>Biology (7-12)</u></a>	<b>5236</b>	<b>148</b>
<a href="#"><u>Business Education (7-12)</u></a>	<b>5101</b>	<b>153</b>
<a href="#"><u>Chemistry (7-12)</u></a>	<b>5246</b>	<b>140</b>
<a href="#"><u>Chinese (K-12)</u></a>	<b>5665</b>	<b>164</b>
<a href="#"><u>Economics (7-12)</u></a>	<b>5911</b>	<b>150</b>
<a href="#"><u>English (7-12)</u></a>	<b>5038</b>	<b>167</b>
<a href="#"><u>Family &amp; Consumer Science (7-12)</u></a>	<b>5122</b>	<b>153</b>
<a href="#"><u>French (K-12)</u></a>	<b>5174</b>	<b>153</b>
<a href="#"><u>German (K-12)</u></a>	<b>5183</b>	<b>154</b>
<a href="#"><u>Health (K-12)</u></a>	<b>5551</b>	<b>149</b>
<a href="#"><u>Latin (K-12)</u></a>	<b>5601</b>	<b>152</b>
<a href="#"><u>Library/Media (K-12)</u></a>	<b>5312</b>	<b>149</b>
<a href="#"><u>Marketing Education (7-12)</u></a>	<b>5561</b>	<b>151</b>
<a href="#"><u>Mathematics (7-12)</u></a>	<b>5165</b>	<b>152</b>
<a href="#"><u>Music (K-12)</u></a>	<b>5113</b>	<b>161</b>
<a href="#"><u>Physical Education (K-12)</u></a>	<b>5091</b>	<b>145</b>
<a href="#"><u>Physics (7-12)</u></a>	<b>5266</b>	<b>140</b>
<a href="#"><u>Social Studies (7-12)</u></a>	<b>5081</b>	<b>150</b>
<a href="#"><u>Spanish (K-12)</u></a>	<b>5195</b>	<b>160</b>
<a href="#"><u>Speech Communications (7-12)</u></a>	<b>5221</b>	<b>143</b>
<a href="#"><u>Special Education (7-12)</u></a>	<b>5354</b>	<b>152</b>

### \*K-12 SPED Upgrade

To convert the 7-12 SPED endorsement to K-12 SPED, candidates must pass the [Mississippi Foundations of Reading exam](#). Training for that exam is not part of TMI (MAT SPED programs will have courses dedicated to the subject area).

# Applying to Teach Mississippi Institute

## TMI 1 Admission Requirements and Application Directions

HTML version of this page: [tmi.olemiss.edu/admission.html](http://tmi.olemiss.edu/admission.html)

### **TMI 1 Admission Requirements**

- **Bachelor's degree** from a nationally/regionally accredited university/college in an area that DOES NOT lead to educator licensure
- **Castlebranch.com Background check** or "option 2" letter from district
- **Passing Praxis Subject Assessment** score in an MDE-approved subject area
- **Passing Praxis Core** or ACT/SAT replacement or 3.0 GPA (overall undergrad, or last 60 hours any level)

**ALL FOUR** items listed above must be submitted prior to admission. The final item on the list is probably the most confusing. Essentially, if you have an ACT score of 21 or higher (or SAT score that meant the same the year you took it), you do not need a Praxis Core and you can be admitted regardless of your college GPA. If you do not have the ACT, but your overall undergraduate GPA (min. 120 hours) is a 3.0 or higher, you do not need the Praxis Core. Finally, if your overall undergraduate GPA was less than 3.0, but your last 60 hours of college credit (including graduate level coursework) is 3.0 or higher, you do not need the Praxis Core. If you do not have the ACT/SAT score, and you do not meet the GPA requirement, you should take the Praxis Core.

### **Background Check Information**

All Teach Mississippi Institute candidates must submit to a background check. Candidates have two options to satisfy the background check requirement (no additional substitutions allowed). These options are:

- **Option 1:** Visit [www.castlebranch.com](http://www.castlebranch.com), select "Place Order", initiate a background check using the package code **TB23**, and pay the \$40 fee.

- **Option 2:** If you work at an MDE-accredited school, and plan on doing all your observation hours at that school, you can request the district office or principal send a memo on district/school letterhead stating that you have (email sent from the leader's school email account is also acceptable):

- **passed the background search administered by your school district**
- **have permission to complete all your observations at the district/school.**

### **Transcript Information**

TMI requires an official college transcript showing a bachelor's degree (or senior status) from an accredited college or university -AND- all undergraduate coursework. If candidate's degree-granting institution does not list transferred coursework, additional transcripts should be sent. Master's degree transcripts are not required. University of Mississippi graduates **DO NOT** need to request a transcript. Institutions can send electronic transcripts to [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to the attention of Jason Wilkins. Sealed official transcripts, sent by student or institution, are also acceptable. Transcripts that have been opened cannot be accepted. Please make sure to send transcripts to TMI, not to The University of

# Applying to Teach Mississippi Institute

## TMI 1 Application Directions

HTML version of this page: [tmi.olemiss.edu/admission.html](http://tmi.olemiss.edu/admission.html)

TMI 1 Module	Orientation Seminar	Course Start Date	Course End Date
Module A (Feb)	February 11, 2023	February 15, 2023	May 1, 2023
Module A (May)	May 6, 2023	May 5, 2023	July 24, 2023
Module B (Feb)	February 11, 2023	February 15, 2023	May 8, 2023
Module B (May)	May 6, 2023	May 5, 2023	July 31, 2023

Mississippi. We cannot access escripts or paper transcripts sent to UM Admissions.

Transcripts must also be sent to MDE before license can be issued (the TMI 1 completion instructions will prompt you to send transcript to MDE as you are applying; transcripts previously sent to MDE will still be on file with the agency).

ATTENTION: If you have attained senior status and are within one semester of your degree, TMI Online will need a copy of your transcript for admission -AND- a copy of the transcript once the degree has been conferred and posted (on the transcript).

### TMI 1 Application and Module Selection

The last two pages of this brochure is the TMI 1 application. Please make sure to sign and date the included FERPA release (in case we need to talk to MDE on your behalf). Application can submitted by mail, by fax, or by upload (see next page), but application fee may only be mailed.

To complete TMI 1, you must complete both Module A and Module B, but you can choose to take those modules concurrently or sequentially. That is, if your schedule allows, you can enroll in both modules at the same time. However, if you

would prefer a less intensive experience, you can take the modules one at a time (but you must complete both before we can recommend you for licensure).

### Notification of Admission

When an application is received, an email is sent confirming receipt and providing a copy of the background check instructions listed previously. Throughout the admission process, emails may be sent to prompt applicant for materials or notify applicant of the receipt of materials.

Applicants are admitted on a rolling basis. Candidates are notified of their admission via email. The PDF attached to the acceptance email includes the acceptance letter and invoice. If acceptance is conditional, an "orientation agreement" listing items needed before TMI 1 completion is also included.

**It is important that the candidate application includes an email address that is regularly checked and belongs solely to the candidate (no school or employer owned emails).**

**Applying to Teach Mississippi Institute**  
**TMI 1 Application Summary, Submission, and Deadline**  
HTML version of this page: [tmi.olemiss.edu/dates\\_application.html](https://tmi.olemiss.edu/dates_application.html)

**Application Summary:**

- The application must include a signature.
- The non-refundable **\$50 application** fee should be made payable to The University of Mississippi and can be sent via check/MO to address below. There is no online option to pay the app fee.
- Applicants must submit a background check (must be completed by deadlines above, see background check section on page 12 of this brochure for more information).
- All transcripts must be submitted (see transcript section on page 13 of this brochure for more information).
- Test scores must be submitted as originals. Enter the **TMI Institutional Code 1806** when registering for Praxis exams (add **MDE Institutional Code 7599** if taking Praxis outside of Mississippi or using “Praxis at Home”) –OR- e-mail the locked PDF of official Praxis scores to **tmi@olemiss.edu**. If previous score reports were not sent to TMI or MDE, but additional Praxis exams will be taken, enter the institutional codes when registering for the next exam. Passing scores from previous exams will be included with the new score report.
- ACT scores can be sent to **ACT Code 1432**. Your ACT score from high school is NOT recorded on your college transcripts, but will probably be recorded on your high school transcript. As such, the cheapest way to get your ACT scores to us is to send a high school transcript.
- Applicants will NOT receive notification of acceptance into the program until transcripts, a background check, and a Praxis Subject Assessment (or replacement) have been received by the TMI office to accompany your application.
- All candidates in the TMI program must attend the **MANDATORY** orientation on Zoom. There will be **NO EXCEPTIONS** granted.
- Please make all checks or money orders payable to “**University of Mississippi**” and mail the completed application to:  

**Outreach and Continuing Education**  
**Teach Mississippi Institute**  
**P.O. Box 1848**  
**University, MS 38677**
- Alternatively, candidates may upload the application to the secure file folder link below. Application fee can be mailed to the address above (or paid online after admission). The secure folder can be accessed by clicking on, copying and pasting, or typing this link in your browser:  
<https://tinyurl.com/k9fw6cdm> (full link is: <https://olemiss.app.box.com/f/46dfdcd308684c8db47dc1ecb6c82e35> )



# Teach Mississippi Institute

Please print legibly; must include non-refundable application fee of \$50, payable to The University of Mississippi. [CLICK HERE](#) for upload folder.

## TMI 1 Candidate Application Page 1

How would you like to enroll in the TMI 1 Modules (send an email to [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to change terms)?

☐ Module A in February followed by Module B in May    ☐ Both Modules in February    ☐ Both Modules in May

Name: Last First Middle "Preferred"

Former Names (including Maiden)

( )  
Cell Phone Number

Mailing Address: Number & Street Apt.#

( )  
Home / Alternate Contact Number

City State Zip Code

/ /  
Date of Birth (DOB): Month/Day/Year

**Lawful Presence:** Are you a US Citizen or hold a valid work authorization (green card)? ☐ Yes ☐ No

**Ethnicity:** ☐ American Indian ☐ Alaskan Native ☐ Asian  
☐ Black, non-Hispanic ☐ White, non-Hispanic ☐ Hispanic  
☐ Pacific Islander ☐ Other

**Military Experience:** ☐ Army ☐ Air Force  
☐ Navy ☐ USMC ☐ Coast Guard  
☐ Reserve ☐ MS Nat'l Guard

**Gender:** ☐ Male ☐ Female

Social  
Security  
Number

Email

Enter your primary email address above. TMI is an online program, thus most correspondence is via email. The email you enter **should belong to you alone and should not be one that can be shut off by a third party (employer or college)**. You should add [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to your email address book to prevent messages from going to your junk mail folder.

**Which Praxis Subject Assessment have you passed?** Exam Number: \_\_\_\_\_ Your Score: \_\_\_\_\_

**How are you meeting the Praxis Core requirement?**

☐ I have an ACT composite score of \_\_\_\_\_.

☐ I have an SATG (CR+M) score of \_\_\_\_\_.

☐ I have an overall undergraduate GPA of 3.0 or greater, my overall GPA was \_\_\_\_\_.

☐ I have a GPA of 3.0 or greater on my last 60 hours.

☐ I have passed the Praxis Core. My Reading (5713) score was \_\_\_\_\_, my Writing (5723) score was \_\_\_\_\_, and my Mathematics (5733) score was \_\_\_\_\_.

List Bachelor Degree, granting institution, and graduation date (i.e. B.A. in History from MS State, May 2002):

List all graduate level degrees and granting institutions (i.e. M.A. in History from Rice University, J.D. from Ole Miss):

List **ALL INSTITUTIONS** from which you have college credit (i.e. NEMCC, PRCC, USM, Ole Miss, Tulane, etc.):

application continues on the next page

# Teach Mississippi Institute

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## TMI 1 Candidate Application Page 2

### Character Determination

<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you hold the standard, renewable educators license for Mississippi (not a temp license)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently addicted or currently dependent on alcohol?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently addicted or currently dependent on other habit-forming drugs?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted, pled guilty, or entered a plea of nolo contendere to a felony as defined by federal or state law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted, pled guilty, or entered a plea of nolo contendere to a sex offense as defined by federal or state law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you had a teaching certificate/license denied, suspended, and/or revoked by another state?

I understand that a "Yes" answer on any of the questions will require a hearing before the Commission on Teacher and Administrator Education Certification and Licensure and Development when I submit my application for a license and could result in denial of a license. I acknowledge that the answers to the above questions are true and correct. I understand that submission of this application does not guarantee my acceptance into the TMI program. I understand that I must submit to a background check through [castlebranch.com](#) to be eligible for acceptance (pending the results of the check). I understand that I need to complete all components of the TMI program to be licensed and will utilize my license to teach the students of the state of Mississippi.

Signature of Applicant

Date

### FERPA Release

I understand that some of my records may be protected under the Family Educational Rights and Privacy Act of 1974 and cannot be released without my written consent. I hereby waive all provisions of the law and privilege relating to my academic transcripts and standardized exams. The purpose of this release is allow Teach Mississippi Institute to receive described records, discuss those records openly with and the Mississippi Department of Education (MDE), and share with MDE any record it may lack. TMI may not disclose the information received as a result of this disclosure unless specifically authorized in the "purpose" section of this release. I certify that this consent has been given freely and voluntarily. I may revoke this consent at any time by providing written notice of such revocation to TMI. This authorization is good for one year from the date I sign this release. Electronic or paper copies of this release form may be distributed as needed.

Date of Signature

Signature of Applicant

Date of Birth

Printed Name of Applicant

Previous/Maiden Name

**tmi@olemiss.edu**

P.O. Box 1848  
University, MS 38677  
Phone: 662.915.7314  
Fax: 662.915.5138