

# TEACH MISSISSIPPI INSTITUTE

## SPRING 2022 INFORMATION GUIDE

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THE UNIVERSITY *of*  
**MISSISSIPPI**  
Professional Development and Lifelong Learning

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## Alternate Route General Information

### Overview of Mississippi Alternate Route

HTML version of this page: [www.mdek12.org/OTL/OEL/Alternate](http://www.mdek12.org/OTL/OEL/Alternate)

- **Teach Mississippi Institute (TMI)** – This is the category that contains the TMI Online program.
- **Master of Arts in Teaching Alternate Route (MAT)** – Twelve programs, each overseen by its offering university.
- **American Board for the Certification of Teacher Excellence (ABCTE)** – One program, though it requires additional third party interaction with a MAT program or other.

Completing an **Alternate Route** program is a required step for an individual who holds a bachelor's degree (non-education) and would like to transition into teaching but lacks the certification or license. Currently there are three methods to obtaining certification through the Alternate Route. The Alternate Route Teacher programs are listed above.

These are the steps you need to take for alternate route certification:

1. Decide what subject and age level you want to teach. This decision will help you choose which alternate route program will work for you.
2. All programs require testing:
  - Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators (hereafter Praxis Core) examination
  - Praxis Subject Assessment in the area you want to teach
  - Each program offers specific subject areas
3. You need to choose an alternate route program. Many candidates choose a program based on these criteria:
  - geographical location of the program
  - subject areas offered
  - cost and time commitment
  - internship requirements
  - grade level

- your personal academic skills and professional background

4. Once you have successfully completed your testing you must enroll in an alternate route program and complete the required training and coursework. You will then be ready to apply for your initial alternate license by submitting to the Office of Educator Licensure a completed licensure application, an official transcript showing a bachelor's degree (non-education), your original Praxis scores and proof of alternate route enrollment.

5. The internship is your first full year of teaching at a Mississippi Department of Education (MDE) accredited school (in TMI, that is concurrent with your enrollment in TMI 2). Mentoring will be provided during the internship. You will be paid based on your bachelor's degree status as a first year teacher. The license held during the internship is provisional (good only in Mississippi and is non-renewable).

6. Upon completion of the internship, you are ready to apply for your five-year standard teaching license.

**Note: There is no alternate route for Elementary Education for grades 1-3. You must complete an approved bachelor's program in Elementary Education K-3 to earn that endorsement on a license.**

# Teach Mississippi Institute General Information

## Available Subjects, Exam Requirements, and Commitments

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

Teach Mississippi Institute (TMI) is an MDE-accredited alternate route program for college graduates seeking certification to teach in Mississippi (a full list of subject areas and grade levels is included in the Testing Requirements section). It is broken into two components, TMI 1 and TMI 2, both of which are taught online. TMI requires some comfort with online learning as well as self-motivation and inquisitiveness.

### Required Exams for Licensure

- To complete TMI 1 and receive a recommendation for a license requires passing scores on the Praxis Core examination -OR- an ACT composite score of 21 (or SAT equivalent). See Testing Requirements section of this brochure for additional information on Praxis or ACT.
- To complete TMI 1 and receive a recommendation for a license will also require a passing Praxis Subject Assessment (formerly Praxis II) in a subject area the candidate wishes to teach. The list of Praxis exams TMI can accept, along with the specific score requirements for each exam, can be found in the Testing Requirements section.
- TMI can admit a candidate without the passing Praxis Core (or ACT/SAT replacement) scores if the applicant has a college GPA of 3.0 or higher. However, to complete TMI 1 and be recommended for a license, a candidate must provide passing scores for the Praxis Core or ACT/SAT replacement.

### Available Initial Subject Areas

- TMI accepts all K-12 Praxis Subject Assessments approved for initial Alternate Route certification: Art, Chinese, French, German, Health, Latin, Library/Media, Music, Physical Education, Spanish, and Special Education.
- TMI accepts all 7-12 Praxis Subject Assessments approved for initial Alternate Route certification:

Biology, Business Education, Chemistry, Economics, English, Family and Consumer Science, Marketing Education, Mathematics, Physics, Social Studies, and Speech Communications.

- TMI **cannot accept** the 4-6 Elementary Education Praxis Subject Assessment. Only certain MAT programs may accept this endorsement area (cannot be added on without completion of a MAT program).
- Additional endorsements can be added to both the three-year license received after TMI 1 and the standard five-year license received after TMI 2. For more information on supplemental endorsements to a teacher license, visit: [www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license](http://www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license)

### Geographical, Financial, and Time Commitments

- TMI coursework is online; field experience is completed at a nearby school selected by candidate (due to COVID protocols, we have been utilizing online recordings of educators in action for field experience). Only the live seminars, two in each component, may require travel to specific locations on specific days (due to COVID, we will meet online through Zoom instead of live).
- TMI Online is a **non-credit certification program**; candidates are not enrolled in graduate courses. As such, TMI has a lower tuition. TMI 1 is \$1,000 and TMI 2 is \$1,500.

## Teach Mississippi Institute General Information, cont.

### Internship, Credit, Salary, and License vs. Endorsement

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

- TMI offers two terms of each component (TMI 1 and TMI 2) each year, at least one each Fall and another each Spring.
- Candidates should be prepared to commit 6 hours per week to TMI.
- TMI Online is a non-credit certification program. This means no college credit is awarded for course completion (please note that you will never need to request a transcript from The University of Mississippi for your TMI coursework, as no credit will be listed). The benefit of being a non-credit program is that our program is much more affordable than a college credit-based program (TMI Online is about 20 percent of the cost of the least expensive MAT program). The drawback of a non-credit program is that because the program does not provide college credit, candidates are not eligible for FAFSA-based student aid (loans) through The University of Mississippi.

### License vs. Endorsement?

- A teaching **license** allows a candidate to be employed as a teacher. A license is not subject specific, rather the subjects a candidate can teach are listed on the license as endorsements. To get a license, a candidate must have the following: a bachelor's degree from an accredited college/university, a recommendation from a teacher education program or alternate route program (such as TMI), passing Praxis Core (or ACT/SAT replacement), and a passing Praxis Subject Assessment in an initial license area (listed in the testing information of this document).
- **Endorsements** are listed on an educator's license, these are the subjects and grade levels an educator can teach. The initial endorsement will be in the subject area corresponding to the Praxis

Subject Assessment the candidate passed to become licensed. Adding additional endorsements can be added using college credit (18 hours, "C" or higher, in an endorsable area), Praxis Subject Assessments, or by recommendation. For more information (including lists of acceptable Praxis exams and acceptable coursework), visit the Supplemental Endorsement page on the MDE website at: [mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license](http://mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license).

- In order to teach a course, an educator must have a license, and at least one of the endorsements required to be the teacher of record for the course. For example, an educator with the "181" endorsement will see "Biology (7-12)" listed on their license. With the 181 endorsement, that educator can teach any biology course in grade 7-12, any science elective grade 7-12 (i.e. physical science), 5th or 6th grade science (the science course(s) only, cannot be the all subjects teacher in elementary), and the Elementary STEM position.

### TMI Field Experience

To complete TMI 1, candidates are required to complete 60 hours of field experience in a classroom (public or private) setting and write a reflective essay. Program participants who are concurrently teaching in a Mississippi public school district or a MDE-accredited private school may apply for a reduction of the requirement, to 30 hours of field experience. A primary goal of field experience is to learn the teaching profession through observing and assisting a licensed teacher. Candidates may observe as many teachers and schools as they wish, (grades levels and subjects being observed should be the

## Teach Mississippi Institute General Information, cont.

### Field Experience, Shortage Areas, and Job Search Assistance

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

same as the grade level of the license being sought). An additional goal of field experience should be to impress teachers, principals, and others involved in the hiring process. Applicants for a position who are a known quantity, usually get an interview.

A TMI Field Experience Packet will be available on the TMI 1 course shell (Blackboard). The packet includes the expectations and the professional guidelines candidates should abide by, as well as instructions on requesting an introduction letter to set up a field experience opportunity.

Discussion of the Field Experience component is also a major topic of the Orientation.

During the COVID crisis, we have been utilizing recordings of educators in action in lieu of having candidates enter schools.

### Internship Requirement

All alternate route programs require an internship. In TMI, the internship is associated with the full-time job that you must secure in order to enroll in TMI 2. Any MDE-accredited public or MDE-accredited private school is allowed (no limit on distance from UM campus). Candidates must teach a full academic year at an MDE accredited school in order to be eligible for the standard, renewable (5-year) license. Enrollment in TMI 2 is concurrent with candidate's employment as a teacher.

### Critical Shortage Areas

The critical shortage subject areas in Mississippi are math, science (biology, chemistry, and physics), foreign language (French, Spanish, and German), and special education. As these are the subject areas in the highest demand by Mississippi school districts, candidates with

endorsements in these areas will have greater employment opportunities. The phrase "Critical Shortage Area" also applies to 48 school districts across the state that have difficulty filling all positions (these districts are primarily in rural areas, thus a smaller population from which to find staff). Seeking employment in one of these districts may entitle you to moving assistance and home buying/closing cost assistance.

### Job Search Assistance

The goal of the Mississippi Teacher Center (MTC) is to connect Mississippi school districts with a pool of certified prospective teachers. Educators can submit information into a database of prospective teachers and access district job vacancies. The MTC also maintains the list of critical subject shortage areas and districts. For more information on critical shortage areas and Job Search Assistance page of the MDE website at [www.mdek12.org/OTL/OTC/job](http://www.mdek12.org/OTL/OTC/job).

### Salary Information

- The salary scale is available at: [www.mdek12.org/OSF/TeacherSalarySchedule](http://www.mdek12.org/OSF/TeacherSalarySchedule)
- Once candidate is issued the five-year standard license, higher degrees can be recognized (master's degree = AA pay, specialist = AAA pay, doctorate = AAAA pay). At that point, candidates also begin moving up the salary scale. Each year of teaching experience increases salary. When setting position on the salary scale, district has the option of accepting previous teaching experience, in-state or out-of-state, public or private.



# Teach Mississippi Institute Course Information

## Overview of TMI 1 and TMI 2 Courses

HTML version of this page: [tmi.olemiss.edu/about.html](http://tmi.olemiss.edu/about.html)

**TMI 1** is a 13-week (11-unit) online program. Course content includes classroom instruction, effective teaching strategies, classroom management, Mississippi College and Career-Ready Standards (MSCC-RS), planning and instructional methodologies, and use of testing as formative and summative evaluation tools.

During the course, candidates will be required to participate in online discussions, take weekly quizzes, and submit weekly written assignments or lesson plans. Candidates should anticipate spending 6 to 8 hours per week on the course.

**In addition to completing all coursework, candidates are required to:**

- **Complete 60 hours of field experience/ observation in a school** (due to current COVID protocols, candidates will have the option to watch recordings of educators in action in lieu of visiting a school; candidates already working as a teacher may apply for a 30-hour reduction in field experience hours) **-AND-** submit a **reflective summary of the field experience**
- **Attend mandatory orientation**
- **Attend other Zoom meetings as required**
- **Provide proof of non-education bachelor's degree from a regionally or nationally accredited institution of higher learning** (certain international institutions may not be acceptable)
- **Provide passing scores on the Praxis Core** (or 21 ACT/SAT replacement) **to accompany the passing Praxis Subject Assessment you submitted for admission**

Upon completion of TMI 1 (all items included above), candidates receive a certificate of completion and are recommended to the Mississippi Department of Education for a temporary, non-renewable teaching license (valid

for up to three years, depending on initial date of certification). Additional endorsements may be added to the license. Only after a candidate has secured a teaching position at a MDE accredited public or private school, he or she may then join TMI 2.

**TMI 2** is a 13-week (11-unit) online course taken during the first, second, or third year of employment. The course takes an in-depth view into the teaching profession. It covers inclusion teaching, effective classroom management, differentiated instruction, instruction for special needs, and more. The format of the TMI 2 course is similar to TMI 1 in that candidates will participate in online discussions, take unit quizzes, submit written assignments, and complete a comprehensive final exam.

**In addition to coursework, candidates are required to:**

- **Attend the first live seminar in Oxford, MS**
- **Attend the second live seminar in Raymond, MS** (alternate assignment in hardship situations)
- **Work with a veteran teacher** (at least five years' experience preferred) **who serves as a mentor and completes evaluations on candidate progress**
- **Complete a one (academic) year "internship" in a MDE accredited school.**

Upon completion of TMI 2, candidates are recommended to the Mississippi Department of Education for a five-year standard, renewable teaching license. Reciprocity with other states and upgrading license (higher degree) is not available until this point.

## Teach Mississippi Institute Course Information, cont.

### After TMI 1, TMI 2 Enrollment and Information

HTML version of this page: [tmi.olemiss.edu/admission2.html](http://tmi.olemiss.edu/admission2.html)

#### Applying for License

After completing TMI 1 (including Praxis exams) a candidate is eligible for a three year, non-renewable Mississippi license (license “years” end June 30 each year, so license is good from issue date to June 30, then two more full years). Once finished, TMI will email license application instructions via email to the candidate.

#### Does TMI assist with job placement or recommendations?

No, not directly. Included in the materials sent to candidates upon completion are instructions on accessing existing MDE employment resources, including job postings and getting added to the database of available teachers. TMI staff cannot write letters of recommendation for candidates. Candidate should rely upon instructors/school officials who observed him/her during field experience for recommendations. TMI can write letters of good standing or completion that detail enrollment or completion of the TMI program to assist in the job search while the MDE is reviewing your application.

During TMI, candidates will have the option to participate in a career services course to improve their resume, cover letter, social media, and interview skills. Most importantly, candidates will utilize the Field Experience requirement to become a known quantity to at least one school. Impressing personnel during field experience is the surest way to gain employment as an educator. Visit the MDE Job Search Assistance page at: [www.mdek12.org/OTL/OTC/job](http://www.mdek12.org/OTL/OTC/job).

#### Who is eligible to enroll in TMI 2?

TMI 1 completers holding the temporary license, once employed by a MDE accredited public or private school, may enroll in TMI 2. Candidates with special, non-renewable licenses, or who have previously completed the first component

of another MDE approved alternate route program, cannot transfer directly into TMI 2.

#### How do I enroll in TMI 2?

The first step in enrolling in TMI 2 is to secure a teaching position at a MDE accredited public or private school. Once employed, a candidate may sign up for the next session of TMI 2 by completing the [TMI 2 Enrollment web form](#) to provide employment information. The link to this web form is included with TMI 1 completion materials and is posted on the TMI website. Candidates should contact TMI anytime their email address changes to ensure the link can be completed (information entered must match our system). Candidates may also email [tmi@olemiss.edu](mailto:tmi@olemiss.edu) at any time to request the link.

#### TMI 2 Internship

In order to receive a standard five-year renewable Mississippi teacher’s license, a candidate must complete a teaching internship. For candidates seeking licensure through TMI, the internship is the teaching position secured with the license obtained from TMI 1.

#### TMI 2 Mentor

Once a job has been secured and a candidate has enrolled in TMI 2, the candidate (along with the guidance of the candidate’s principal) will select a mentor teacher from their school. This mentor will serve as a resource to the TMI 2 student as well as submit evaluations of the candidate’s progress. TMI will compensate the mentor.

#### TMI 2 Completion

Successful completion of the TMI 2 course and concurrent completion of a year of employment at a MDE accredited public or private school (the internship) allows for a recommendation for the standard, renewable (five-year) Mississippi teacher’s license.

## Teach Mississippi Institute Course Information, cont.

### Program Cost, Financial Aid, and Payments

HTML version of this page: [tmi.olemiss.edu/costs\\_financial\\_aid.html](http://tmi.olemiss.edu/costs_financial_aid.html)

Listed below are the cost breakdowns of each component as well as some additional alternate route expenses you should be prepared to cover. The referenced “payment dates” will be listed on a candidate’s acceptance letter, along with a third payment option.

### TMI 1 2022 Fees and Payment Dates

#### Standard Payment Option (\$1,000)

- \$40 due with Application
- \$200 due one week before orientation to hold your spot
- \$760 due on or before orientation
- Student switched to Deferred Payment Option if balance is not \$0 by orientation.

#### Deferred Payment Option (\$1,060)

- \$40 due with Application
- \$340 due at orientation
- \$340 due on second payment date
- \$340 due on third payment date
- \$20 late fee (added monthly to payment due if not paid by the deadline)

- \$35 returned check fees
- \$150 extension fee (if needed, for candidates not finished with Praxis/ACT by a certain date)

### Additional Expenses Not Included in TMI Tuition

- Textbook (TMI 1 between \$50-\$100, TMI 2 between \$75-\$125)
- \$46 ACT (National Test Date, no writing section)
- \$150 Praxis Core Combined test (all 3 sections)
- \$90 Praxis Core (individual subtest in math, writing, or reading)
- \$130 to \$170 Praxis Subject Assessment (price varies by exam)
- \$40 castlebranch.com fee (the background check TMI uses, see background check section for substitution information)
- Transportation to and from your field experience site
- Internet Access (this is an online program, you are expected to check emails daily and spend between 6 and 8 hours per week on the course)

### Financial Aid Options

TMI is a non-credit/non-degree seeking program. Federal financial aid (i.e. student loans, GI Bill funding, etc.) WILL NOT cover the tuition and fees of our program. TMI does not offer program financial aid, but we do offer payment plans. Additionally, we can accept aid on your behalf from third parties. Recent candidates have used funds provided by their school districts, local scholarship foundations, Americorps, workforce retraining funds from WIN Job Center, etc.

### TMI Fee Payment Information

Both TMI 1 and TMI 2 candidates will make their payment(s) online. Instructions for accessing the payment system will be included on page two of each TMI 1 and TMI 2 acceptance letter.



## **Alternate Route Required Testing**

### **Praxis Overview, Institutional Codes, Dates, and Locations**

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

To complete TMI 1, all candidates must submit passing scores on the Praxis Core (or ACT/SAT replacement) and provide a passing Praxis Subject Assessment from this document. Below is general information about these exams, including where to go to sign up, score recipient codes you enter during registration, and substitutions allowed by MDE (for Praxis Core).

#### **Praxis: General Information**

The Praxis Core Academic Skills for Educators (referred to as Praxis Core) and the Praxis Subject Assessment (previously known as Praxis II) exams are offered through ETS (Educational Testing Services). The primary website for Praxis is: [www.ets.org/praxis](http://www.ets.org/praxis) The page dedicated to exams approved by the Mississippi Department of Education is: [www.ets.org/praxis/ms/requirements](http://www.ets.org/praxis/ms/requirements) (Please note that list includes exams used for undergraduate program completion, as well as exams used for supplemental endorsements; not all exams lead to licensure.) Alternate route candidates must take one of the Praxis Subject Assessments specifically approved for licensure. A list of the exams that can be used by TMI is on our website and in this document.

#### **Praxis: Attending Institution and Designated Score Recipients**

When registering for any Praxis exam, you will be prompted to provide an attending institution (where training is being done) and designated score recipients (where your Praxis score report is sent). Enter the **TMI institutional code 1806**, into these sections. If you are taking a Praxis exam outside of Mississippi (or online using the “Praxis at Home” testing option), you should include the **MDE institutional code 7599**, in the score recipient section. You may enter up to four institutional codes during Praxis registration for free. Failure to enter the institutional codes during registration leads to spending additional funds sending score reports at a later time. Your score report will be posted to your “My

Praxis Account” section of the Praxis website. The score report is made available to you in the form of a locked PDF. Be sure to save the locked PDF score report before it is removed from the ETS portal (about a year after testing). TMI can accept the emailed PDF as an official score report.

#### **Praxis: Testing Windows and Additional Attempts**

The Praxis Core is given on a continuous basis. That means if the testing center is open, it is offering Praxis Core testing (though COVID protocols may be affecting the number of seats available for each time slot). Many Praxis Subject Assessments are also offered on a continuous basis. However, some are offered in testing windows. This means there are only certain dates available to sign up for an exam. Visit [www.ets.org/praxis/register/dates\\_locations](http://www.ets.org/praxis/register/dates_locations) to find out when an exam is offered (also lists when results would be available for the test date).

The Praxis Core, or individual sections of the Praxis Core, can only be taken once every 21 days. The Praxis Subject Assessment can be taken only once in any single testing window.

#### **Praxis: Testing Locations**

With few exceptions, Praxis exams are offered as computerized exams at testing centers –OR– if candidate meets certain equipment qualifications, he/she may be able to register to take the exam with an online proctor from home computer. To find out more about the testing at home option or to find the closest testing center, visit: [www.ets.org/praxis/register/dates\\_locations/locations/](http://www.ets.org/praxis/register/dates_locations/locations/)

## Alternate Route Required Testing, cont.

### Praxis Registration, Scores, and Replacement

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

#### How to Register for Praxis Exams

Visit this page of the Praxis website for information on how to register for an exam:

[www.ets.org/praxis/register/how](http://www.ets.org/praxis/register/how)

#### Praxis Scores

Test results become available 10-16 business days after a testing window closes (not 10-16 business days after taking the exam). Score reports are posted to candidates' ETS account first, normally about a week before any institution (such as the MDE or TMI) is permitted access. The score report can be saved from the candidate's ETS account as a "locked PDF." This score report is both the candidate's copy, and if emailed as a "locked PDF," can be used as an official score report. Candidates should be sure they save the file as it will disappear from their ETS account page after one year.

#### ACT / SAT Replacement for the Praxis Core Exam

If you have a 21 composite score on the ACT, you are exempt from taking the Praxis Core. TMI Online can accept scores listed on an official high school transcript (sent directly from the school) or official electronic scores (**ACT Code 1432**). Official scores must also be sent to the Mississippi

Department of Education (**ACT Code 9072**).

Sending ACT scores can be slow; so we advise sending scores to TMI and MDE during the application process to prevent delays in getting licensed. Please note that if scores are sent by ACT to UM, TMI Online cannot access the scores until the scores are entered into the UM campus management system (this can take up to six weeks), so please use TMI code (1432) instead of the UM code.

Candidates may take the ACT instead of the Praxis Core. ACT is more cost-effective, but more difficult for most candidates. Candidate must take the ACT on a national test date and does not need to sign up for the Writing section (just the standard ACT: English, Math, Reading, and Science sections).

SAT score of 1060 (on the new 1600 point ERW+M SAT) can be substituted for the ACT. The SAT has changed twice in recent years (new concordance values reported by CollegeBoard in Spring 2016). Email [tmi@olemiss.edu](mailto:tmi@olemiss.edu) for directions on getting SAT scores to TMI and MDE for a ruling if you believe your scores may be good (for example, the current 1060 score equates to about 980 on the old 1600 point SAT or about 1450 on the old 2400 point SAT).

#### Praxis Core

Praxis Core (or ACT/SAT replacement) is required of all candidates for licensure. To take all three sections in one sitting, use **Test Code 5752**. Click the "Content Area" name to access the ETS Preparation page dedicated to that exam.

Content Area	Test Code	Min. Score
<a href="#">Reading</a>	<b>5713</b>	<b>156</b>
<a href="#">Writing</a>	<b>5723</b>	<b>162</b>
<a href="#">Mathematics</a>	<b>5733</b>	<b>130</b>

## Alternate Route Required Testing, cont.

### Overview of Licensure Exams and Replacements

HTML version of this page: [tmi.olemiss.edu/testing.html](http://tmi.olemiss.edu/testing.html)

### Praxis Subject Assessment

A passing score on at least one of the Praxis Subject Assessments from the list below is required for admission to TMI and for licensure. Click the "Subject Area" name to access the ETS Preparation page dedicated to that exam.

Subject Area	Test Code	Min. Score
<a href="#"><u>Art (K-12)</u></a>	<b>5134</b>	<b>158</b>
<a href="#"><u>Biology (7-12)</u></a>	<b>5235</b>	<b>150</b>
<a href="#"><u>Business Education (7-12)</u></a>	<b>5101</b>	<b>153</b>
<a href="#"><u>Chemistry (7-12)</u></a>	<b>5245</b>	<b>151</b>
<a href="#"><u>Chinese (K-12)</u></a>	<b>5665</b>	<b>164</b>
<a href="#"><u>Economics (7-12)</u></a>	<b>5911</b>	<b>150</b>
<a href="#"><u>English (7-12)</u></a>	<b>5038</b>	<b>167</b>
<a href="#"><u>Family &amp; Consumer Science (7-12)</u></a>	<b>5122</b>	<b>153</b>
<a href="#"><u>French (K-12)</u></a>	<b>5174</b>	<b>153</b>
<a href="#"><u>German (K-12)</u></a>	<b>5183</b>	<b>154</b>
<a href="#"><u>Health (K-12)</u></a>	<b>5551</b>	<b>149</b>
<a href="#"><u>Latin (K-12)</u></a>	<b>5601</b>	<b>152</b>
<a href="#"><u>Library/Media (K-12)</u></a>	<b>5311</b>	<b>143</b>
<a href="#"><u>Marketing Education (7-12)</u></a>	<b>5561</b>	<b>151</b>
<a href="#"><u>Mathematics (7-12)</u></a>	<b>5165</b>	<b>152</b>
<a href="#"><u>Music (K-12)</u></a>	<b>5113</b>	<b>161</b>
<a href="#"><u>Physical Education (K-12)</u></a>	<b>5091</b>	<b>145</b>
<a href="#"><u>Physics (7-12)</u></a>	<b>5265</b>	<b>139</b>
<a href="#"><u>Social Studies (7-12)</u></a>	<b>5081</b>	<b>150</b>
<a href="#"><u>Spanish (K-12)</u></a>	<b>5195</b>	<b>160</b>
<a href="#"><u>Speech Communications (7-12)</u></a>	<b>5221</b>	<b>143</b>
<a href="#"><u>Special Education (K-12)</u></a>	<b>5354</b>	<b>152</b>

### Supplemental Endorsement Page

The Mississippi Department of Education maintains a list of supplemental endorsements (additional endorsements added after initial licensure) that can be added to a valid license through additional testing, college hours, or program completion. Visit this page of the MDE website to access the documents: [www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license](http://www.mdek12.org/OEL/How-to-Add-an-Endorsement-to-your-license)

# Applying to Teach Mississippi Institute

## TMI 1 Admission Requirements and Application Directions

HTML version of this page: [tmi.olemiss.edu/admission.html](http://tmi.olemiss.edu/admission.html)

### Full Acceptance

- **Bachelor's degree** from a nationally/regionally accredited university/college
- **Castlebranch.com Background check** or "option 2" letter from district
- **Passing Praxis Core** or ACT/ SAT replacement (there is no minimum GPA for candidates providing this)
- **Passing Praxis Subject Assessment** score in an MDE-approved subject area

### Conditional Acceptance

- **Bachelor's degree** -OR- second-semester senior-standing from a nationally/regionally accredited university/college
- **Castlebranch.com Background check** or "option 2" letter from district
- A **minimum 3.0 GPA** (no minimum GPA for candidates with a passing Praxis Core or ACT/SAT replacement)
- **Passing Praxis Subject Assessment** score in an MDE-approved subject area

### TMI 1 Admission Categories

TMI 1 has two categories of admission: **Full Acceptance** and **Conditional Acceptance** (requirements detailed above). The admission category reflects a candidate's readiness to apply for a license upon completion of TMI 1 coursework. Admitted candidates providing all items needed by TMI to recommend for licensure upon course completion are given "Full Admission." Admitted candidates lacking items needed by TMI to recommend for licensure are given "Conditional Acceptance" (with a list of the items needed for a status change and a deadline to submit missing materials).

A candidate may be accepted into TMI 1 **without passing scores on the Praxis Core (or ACT) if the candidate can provide proof of a college GPA of 3.0 or higher**. However, in order to finish TMI 1, all candidates, including those accepted using the 3.0 GPA, must submit passing Praxis Core (or ACT/SAT) scores to TMI by the date specified on their acceptance letter.

### Background Check Information

All Teach Mississippi Institute candidates must submit to a background check. Candidates have two options to satisfy the background check requirement (no additional substitutions allowed). These options are:

- **Option 1:** Visit [www.castlebranch.com](http://www.castlebranch.com), select "Place Order", initiate a background check using the package code **TB23**, and pay the \$40 fee.
- **Option 2:** If you work at an MDE-accredited school, and plan on doing all your observation hours at that school, you can request the district office or principal send a memo on district/school letterhead stating that you have (email sent from the leader's school email account is also acceptable):
  - **passed the background search administered by your school district**
  - **have permission to complete all your observations at the district/school.**

# Applying to Teach Mississippi Institute

## TMI 1 Application Directions

HTML version of this page: [tmi.olemiss.edu/admission.html](http://tmi.olemiss.edu/admission.html)

TMI 1 Term	Orientation Seminar	Course Start Date	Course End Date
January - April 2022	January 22, 2022	January 28, 2022	April 18, 2022
March - June 2022	March 26, 2022	April 1, 2022	June 20, 2022

### Transcript Information

TMI requires an official college transcript showing a bachelor's degree (or senior status) from an accredited college or university -AND- all undergraduate coursework. If candidate's degree-granting institution does not list transferred coursework, additional transcripts should be sent. Master's degree transcripts are not required.

University of Mississippi graduates **DO NOT** need to request a transcript. Institutions can send electronic transcripts to [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to the attention of Jason Wilkins. Sealed official transcripts, sent by student or institution, are also acceptable. Transcripts that have been opened cannot be accepted. Please make sure to send transcripts to TMI, not to The University of Mississippi. We cannot access ecripts or paper transcripts sent to UM Admissions.

Transcripts must also be sent to MDE before license can be issued (the TMI 1 completion instructions will prompt you to send transcript to MDE as you are applying; transcripts previously sent to MDE will still be on file with the agency).

ATTENTION: If you have attained senior status and are within one semester of your degree, TMI Online will need a copy of your transcript for admission -AND- a copy of the transcript once the degree has been conferred and posted (on the transcript).

### TMI 1 Application

The last two pages of this brochure is the TMI 1 application. Please make sure to sign and date the included FERPA release (in case we need to talk to MDE on your behalf). Application can submitted by mail, by fax, or by upload (see next page), but application fee may only be mailed.

### Notification of Admission

When an application is received, an email is sent confirming receipt and providing a copy of the background check instructions listed previously. Throughout the admission process, emails may be sent to prompt applicant for materials or notify applicant of the receipt of materials.

Applicants are admitted on a rolling basis. Candidates are notified of their admission via email. The PDF attached to the acceptance email includes the acceptance letter and invoice. If acceptance is conditional, an "orientation agreement" listing items needed before TMI 1 completion is also included.

**It is important that the candidate application includes an email address that is regularly checked and belongs solely to the candidate (no school or employer owned emails).**



**Applying to Teach Mississippi Institute**  
**TMI 1 Application Summary, Submission, and Deadline**  
HTML version of this page: [tmi.olemiss.edu/dates\\_application.html](https://tmi.olemiss.edu/dates_application.html)

**Application Summary:**

- The application must include a signature.
- **Application deadlines for the 2022 Spring Sessions** (submission does not guarantee acceptance):

Term	Application/Transcripts Due	Background Check Due
January - April 2022	January 5, 2022	January 14, 2022
March - June 2022	March 9, 2022	March 18, 2022

- The non-refundable **\$40 application** fee should be made payable to The University of Mississippi and can be sent via check/MO to address below. There is no online option to pay the app fee.
- Applicants must submit a background check (must be completed by deadlines above, see background check section on page 12 of this brochure for more information).
- All transcripts must be submitted (see transcript section on page 13 of this brochure for more information).
- Test scores must be submitted as originals. Enter the **TMI Institutional Code 1806** when registering for Praxis exams (add **MDE Institutional Code 7599** if taking Praxis outside of Mississippi or using “Praxis at Home”) –OR- e-mail the locked PDF of official Praxis scores to **tmi@olemiss.edu**. If previous score reports were not sent to TMI or MDE, but additional Praxis exams will be taken, enter the institutional codes when registering for the next exam. Passing scores from previous exams will be included with the new score report.
- ACT scores should be sent to TMI (**ACT Code 1432**) as well as the MDE (**ACT Code 9072**) in place of a Praxis Core score. Do not wait to send scores! Scores should be sent to TMI and MDE during the process of applying to TMI.
- Applicants will NOT receive notification of acceptance into the program until transcripts, a background check, and a Praxis Subject Assessment (and Praxis Core if you do not have a 3.0 GPA) have been received by the TMI office to accompany your application.
- All candidates in the TMI program must attend the **MANDATORY** orientation on Zoom. There will be **NO EXCEPTIONS** granted.
- Please make all checks or money orders payable to “**University of Mississippi**” and mail the completed application to:  
**Outreach and Continuing Education**  
**Teach Mississippi Institute**  
**P.O. Box 1848**  
**University, MS 38677**
- Alternatively, candidates may upload the application to the secure file folder link below. Application fee can be mailed to the address above (or paid online after admission). The secure folder can be accessed by clicking on, copying and pasting, or typing this link in your browser:  
<https://tinyurl.com/k9fw6cdm> (full link is: <https://olemiss.app.box.com/f/46dfdcd308684c8db47dc1ecb6c82e35> )

# Teach Mississippi Institute

*Please print legibly; must include non-refundable application fee of \$40, payable to The University of Mississippi*

## TMI 1 Candidate Application Page 1

Select the TMI 1 term for which you are applying (*send an email to [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to change terms*):

☐ January - April 2022

☐ March - June 2022

Name: Last First Middle "Preferred"

Former Names (including Maiden)

( )  
Cell Phone Number

Mailing Address: Number & Street Apt.#

( )  
Home / Alternate Contact Number

City State Zip Code

/ /  
Date of Birth (DOB): Month/Day/Year

**Ethnicity:** ☐ American Indian ☐ Alaskan Native ☐ Asian  
☐ Black, non-Hispanic ☐ White, non-Hispanic ☐ Hispanic  
☐ Pacific Islander ☐ Other

**Military Experience:** ☐ Army ☐ Air Force  
☐ Navy ☐ USMC ☐ Coast Guard  
☐ Reserve ☐ MS Nat'l Guard

**Gender:** ☐ Male ☐ Female

**Social  
Security  
Number**

**Email**

Enter your primary email address above. TMI is an online program, thus most correspondence is via email. The email you enter **should belong to you alone and should not be one that can be shut off by a third party (employer or college)**. You should add [tmi@olemiss.edu](mailto:tmi@olemiss.edu) to your email address book to prevent messages from going to your junk mail folder.

**Which Praxis Subject Assessment have you passed (or will take)?** (*see this guide or TMI website for exam codes and passing scores; if undecided, select the most likely exam or leave blank, you can change later; do not select more than one exam*)

☐ Art (K-12) ☐ Biology (7-12) ☐ Business Education (7-12) ☐ Chemistry (7-12) ☐ Chinese (K-12) ☐ Economics (7-12)  
☐ English (7-12) ☐ Family Consumer Science (7-12) ☐ French (K-12) ☐ German (K-12) ☐ Health (K-12) ☐ Latin (K-12)  
☐ Library/Media (K-12) ☐ Marketing Education (7-12) ☐ Mathematics (7-12) ☐ Music (K-12) ☐ Physical Education (K-12)  
☐ Physics (7-12) ☐ Social Studies (7-12) ☐ Spanish (K-12) ☐ Speech Communications (7-12) ☐ Special Education (K-12)

List Bachelor Degree, granting institution, and graduation date (i.e. *B.A. in History from MS State, May 2002*):

List all graduate level degrees and granting institutions (i.e. *M.A. in History from Rice University, J.D. from Ole Miss*):

List **ALL INSTITUTIONS** from which you have college credit (i.e. *NEMCC, PRCC, USM, Ole Miss, Tulane, etc.*):

application continues on the next page

# Teach Mississippi Institute

Please print legibly; must include non-refundable application fee of \$40, payable to The University of Mississippi

**TMI 1 Candidate  
Application  
Page 2**

## Character Determination

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a US Citizen or hold a valid work authorization (green card)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you hold the standard, renewable educators license for Mississippi (not a temp license)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently addicted or currently dependent on alcohol?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently addicted or currently dependent on other habit-forming drugs?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted, pled guilty, or entered a plea of nolo contendere to a felony as defined by federal or state law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted, pled guilty, or entered a plea of nolo contendere to a sex offense as defined by federal or state law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you had a teaching certificate/license denied, suspended, and/or revoked by another state?

I understand that a "Yes" answer on any of the questions will require a hearing before the Commission on Teacher and Administrator Education Certification and Licensure and Development when I submit my application for a license and could result in denial of a license. I acknowledge that the answers to the above questions are true and correct. I understand that submission of this application does not guarantee my acceptance into the TMI program. I understand that I must submit to a background check through castlebranch.com to be eligible for acceptance (pending the results of the check). I understand that I need to complete all components of the TMI program to be licensed and will utilize my license to teach the students of the state of Mississippi.

Signature of Applicant

Date

## FERPA Release

I understand that some of my records may be protected under the Family Educational Rights and Privacy Act of 1974 and cannot be released without my written consent. I hereby waive all provisions of the law and privilege relating to my academic transcripts and standardized exams. The purpose of this release is allow Teach Mississippi Institute to receive described records, discuss those records openly with and the Mississippi Department of Education (MDE), and share with MDE any record it may lack. TMI may not disclose the information received as a result of this disclosure unless specifically authorized in the "purpose" section of this release. I certify that this consent has been given freely and voluntarily. I may revoke this consent at any time by providing written notice of such revocation to TMI. This authorization is good for one year from the date I sign this release. Electronic or paper copies of this release form may be distributed as needed.

Date of Signature

Signature of Applicant

Date of Birth

Printed Name of Applicant

Previous/Maiden Name

# tmi@olemiss.edu

Terms for which applications are currently being accepted:  
**Jan-Apr 2022 deadline: 1/5/22 • Mar-June 2022 deadline: 3/9/22**

P.O. Box 1848  
University, MS 38677  
Phone: 662.915.7314  
Fax: 662.915.5138